

### MeeSeva Citizen Charter

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
1	1	UIDAI	AADHAAR DAILY ENROLLMENT DATA	15 Minutes, Cat A	25/-	Nil	25/-
2	2		AADHAAR E-KYC	15 Minutes, Cat A	15/-	-	15/-
3	3		KNOW & SEED YOUR AADHAAR	15 Minutes, Cat A	25/-	Nil	25/-
4	4		KNOW YOUR AADHAAR	15 Minutes, Cat A	25/-	Nil	25/-
5	1		Agricultural Income Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-	Nil	35/-
6	2		Apathbandhu Application	1 year, Cat B	35/-	Nil	35/-
7	3		Appeals On Demarcation (HYD)	45 days , Cat B	35/-	1300/-	1335/-
8	4		Certified Copies of Records of Measurement (HYD)	15 days , Cat B	35/-	1300/-	1335/-
9	5		Certified copies of TSLR	7 Days, Cat B	35/-+ postal charges	As Stipulated	35/-+ postal charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
10	6		Certified copies of certificates issued by RDO	15 Days, Cat B	35/-	Nil	35/-
11	7		Certified copies of Panchanama	15 Days, Cat B	35/-+Postal Charges	Nil	35/- + Postal Charges
12	8		Demarcation(HYD)	30 days , Cat B	35/-	1250/-	1285/-
13	9		Duplicate Copy of Certificate-Income	15 Minutes, Cat A	25/-	Nil	25/-
14	10		Duplicate Copy of Certificate-Integrated	15 Minutes, Cat A	25/-	Nil	25/-
15	11		Duplicate Copy of Certificate-Residence	15 Minutes, Cat A	25/-	Nil	25/-
16	12		Duplicate Pattadar Pass Book Service (Tahsildar)	60 days , Cat B	35/-+100 for printing	100/-	235/-
17	13		EBC certificate	Cat B, 7 Days	35/-	Nil	35/-
18	14		Extract of D-Form Patta Application	7 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
19	15		Extract Of House Site patta	7 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
20	16		Family Member Certificate (Social security schemes & govt. employees / pensioners)	Cat B, 30 Days	35/-+Postal Charges*	Nil	35/-
21	17		Income Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
22	18		Integrated Certificate (Caste-Nativity Date of Birth)	1st Time-30 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
23	19		ISES- INCOME FEE REIMBURSEMENT	Cat A, 15 Minutes	25/-	Nil	25/-
24	20		ISES-INCOME CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
25	21		ISES-INTEGRATED CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
26	22		ISES-RESIDENCE CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
27	23		Application for LAND CONVERSION	60 days, Cat B	35/-	5% of basic value of land for GHMC, GVMC and VMC limits; for other areas,	35/- + 5% of basic value of land for GHMC, GVMC and VMC limits; for other areas, 9%;
28	24		LATE REGISTRATION OF BIRTH	60 Days	35/-	Rs.5/- for every addl year of late Registration	35/- + Rs.5/- for every addl year of late Registration
29	25		LATE REGISTRATION OF DEATH	60Days	35/-	Rs.5/- for every addl year of late Registration	35/- + Rs.5/- for every addl year of late Registration

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
30	26		Loan Eligibility Card	15Days, Cat B	35/-+Postal Charges*	Nil	35/- + Postal Charges.
31	27		Money Lending License	Fresh - 45 Days, Renewal - 60 Days	35/-	Fresh - 1000/- , Renewal - 750/-	Fresh - 1035/- , Renewal - 785/-
32	28		No Earning Member Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
33	29		NOC for Construction of New/Existing House in a village or town(HYD)(No Objection Certificate)	30 Days, Cat B	35/-	2000/-	2035/-
34	30		OBC Certificate	30 Days, Cat B	35/-	Nil	35/-
35	31		Pattadar Pass Book Replacement Service (EPASSBOOK- Replacement)	60 days , Cat B	35/-+100 for printing	Nil	135/-
36	32		Pawn Broker License	Fresh - 45 Days, Renewal - 30 Days	35/-	Fresh - 1000/- , Renewal - 750/-	Fresh - 1035/- , Renewal - 785/-
37	33		Possession Certificate (for House Site Purpose)	7 days, Cat B	35/-+Postal Charges	Nil	35/-
38	34		Prajavani	Cat B, 15 Days	35/-	Nil	35/-
39	35		Residence Certificate-Passport	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-	Nil	35/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
40	36	Revenue	Residence Certificate -GENERAL	1st time -7 Days, & thereafter - 15 Minutes	35/-+Postal Charges*	Nil	35/- + Postal Charges.
41	37		New Pattadhar Passbook(EPASSBOOK-New)	60 days , Cat B	35/-	100/- for printing	135/-
42	38		Change of Name Certificate	15 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
43	39		No Property Certificate	60 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
44	40		Agricultural Land Value Certificate	30 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
45	41		Small/Marginal farmer Certificate	7 Days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
46	42		Permission for Digging a Agricultural well/Drinking water well digging using WALTA Act.	15 Days, Cat B	35/- + Postal Charges.	1100/- for Big Farmers, 600/- for small/Marginal	1135/- for Big Farmers, 635/- for small/Marginal Farmers
47	43		Extract of ORC (Occupancy Rights Certificate)	15 Days, Cat B	45/- +Postal Charges	Nil	45/- +Postal Charges
48	44		Renewal of Cinema Licence	15 Days, Cat B	35/- +Postal Charges	for 1 year -1000/- for 2years-2000/	1035/- for 1 year , 2035 for 2 years
49	45		Certified copies of NOC under explosive Act	15 Days, Cat B	45/- + Postal Charges	Nil	45/- + Postal Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
50	46		Certified copies of NOC under Petroleum Act	15 Days, Cat B	45/- + Postal Charges	Nil	45/- + Postal Charges
51	47		Cracker License For Diwali (After Collector delegates)	30 days,Cat B	35/-	300/-	335/-
52	48		Issue of TONCH Map	7 days, Cat B	35/-	50/-	85/-
53	49		ISSUE OF ARM LICENCE(Fresh)	45 days , Cat B	35/-	750/-	785/-
54	50		ISSUE OF ARM LICENCE(Renewal)	45 days , Cat B	35/-	375/-	410/-
55	51		ISSUE OF OCCUPANCY RIGHTS CERTIFICATES FOR INAM LANDS	90 days, Cat B	35/-	NILL	35/-
56	52		Refund of Trade deposits to dealers in case of resignation of dealer	30 days , Cat B	35/-	NILL	35/-
57	53		NOC for Construction of Cinema Halls	45 days , Cat B	35/-	NILL	35/-
58	54		Storage of Explosive Material License	30 Days, Cat B	35/-	1000/-	1035/-
59	55		Issue of NOC for storing of Petroleum Products	45 days , Cat B	35/-	NILL	35/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
60	56		Permission to run the benefit show	Cat B, 30 Days	35/- + Postal Charges.	Nil	35/- + Postal Charges.
61	57		ADDITION OF SURVEY NO IN ADANGAL	Cat B, 15Days	35/-	Nil	35/-
62	58		COMPUTERIZED ADANGAL	Cat A&B, 15 Minutes &7Days	25/-	Nil	35/-
63	59		CORRECTIONS IN CURRENT ADANGAL	Cat B, 15 Days	35/-	Nil	35/-
64	60		LOCAL CANDIDATE CERTIFICATE FOR EDUCATIONAL INSTITUTIONAL PURPOSE	Cat B, 7 Days	35/-	Nil	35/-
65	61		MANUAL ADANGAL	Cat B, 7 Days	35/-	Nil	35/-
66	62		<b>MUTATION</b>	-	-	-	-
67	63		MUTATION AND E-PASSBOOK	Cat B, 45 Days	35/-	Nil	35/-
68	64		NFBS APPLICATION	Cat B, as stipulated	35/-	Nil	35/-
69	65		REGULARIZATION OF ENCROACHMENT IN GOVERNMENT LAND	Cat B, 90 Days	35/-	Nil	35/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
70	66		REISSUANCE OF EBC	Cat A, 15 Minutes	25/-	Nil	25/-
71	67		REISSUANCE OF INTEGRATED CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
72	68		REISSUANCE OF OBC	Cat A, 15 Minutes	25/-	Nil	25/-
73	69		ROR - 1B	Cat A, 15 Minutes	25/-	Nil	25/-
74	70		SETHWAR / SUPPLEMENTARY SETHWAR/RESETTLEMENT REGISTER/FLR	Cat B, 60 Days	35/-	Nil	35/-
75	71		SINGLE WINDOW LAND CONVERSION	Cat B, 60 Days	35/-	Nil	35/-
76	1		Encumbrance Certificate	Same Day If Submitted before 2 PM, Cat B	25/-	200/- for Below 30 Years and 500/- for above 30 years	225/- for below 30 years and 525/- for above 30 years
77	2	Certified Copy of Registration Document	15 Min, Cat A	25/-	200/-	225/-	
78	3	Certified Copy of Bye-laws	15 Min, Cat A	25/-	100/-	125/-	
79	4	Certified copy of Certificate of Registration Firms	15 Min, Cat A	25/-	100/-	125/-	



Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
80	5	REGISTRATION & STAMPS	Certified copy of Certificate of Registration Societies	15 Min, Cat A	25/-	300 /-	325/-
81	6		Registration of Society	Cat B, 3 days	35/-	500/-	535/-
82	7		Registration of Firm	Cat B, 3 Days	35/-	100/-	135/-
83	8		Firm name Change	Cat B, 3 Days	35/-	100/-	135/-
84	9		Amendments of society	Cat B, 3 Days	35/-	300/-	335/-
85	10		Submission of Appeal	Cat B, 3 Days	35/-	300/-	335/-
86	11		Pre-Registration - Data Entry and Slot Booking(Agriculture)	Cat A, 15 Minutes	25/-	Nil	25/-
87	12		Pre-Registration - Data Entry and Slot Booking(Flat)	Cat A, 15 Minutes	25/-	Nil	25/-
88	13		Pre-Registration - Data Entry and Slot Booking(Plot)	15 Minutes,Cat A	25/-	Nil	25/-
89	14		PRE-REGISTRATION - DATA ENTRY AND SLOT BOOKING	15 Minutes,Cat A	25/-	Nil	25/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
90	15		SLOT BOOKING FOR REGISTRATION	15 Minutes,Cat A	25/-	Nil	25/-
91	16		CHANGE IN CONSTITUTION FIRM	Cat B, 30 Days	35/-	Nil	35/-
92	17		HINDU MARRIAGE CERTIFICATE	Cat B, 30 Days	35/-	Challan: Rs. 200/-, For Extra Copy: Rs.5 /- (Per Copy)	235/-
93	1		Birth Certificate – CDMA	First time 5 days second and subsequent times - 15 min, Cat-B	35/-+Postal Charges*,25/- for Cat A	Each copy 50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy,
							Municipality-35/- + 50/- up to 4 copies,
							beyond 4 copies 100/-
94	2		Death Certificate – CDMA	First time 5 days second and subsequent times - 15 min	35/-+Postal Charges*	Each copy 50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy,
							Municipality-35/- + 50/- up to 4 copies,
							beyond 4 copies 100/-
							35/- + Panchayat level+10/- per copy,

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
95	3	MUNICIPAL	Corrections in Birth Certificate - CDMA	5 days, Cat B	35/-+Postal Charges*	50/- (Up to 4 copies) From 5 <sup>th</sup> onwards 100/-	Municipality-35/- + 50/- up to 4 copies,
							beyond 4 copies 100/-
96	4		Corrections in Death Certificate - CDMA	5 days,Cat B	35/-+Postal Charges*	50/- (Up to 4 copies) From 5 <sup>th</sup> onwards 100/-	35/- + Panchayat level+10/- per copy,
							Municipality-35/- + 50/- up to 4 copies,
							beyond 4 copies 100/-
97	5		Child Name inclusion – C&DMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5 <sup>th</sup> onwards 100/-	35/- + Panchayat level+10/- per copy,
							Municipality-35/- + 50/- up to 4 copies,
		beyond 4 copies 100/-					
98	6	Permission for Water Connections	15 Days, Cat B	35/-	Nil	35/-	
99	7	Transfer Of Title Deeds	15 Days, Cat B	35/-	0.1% on Value of Property	35/-+ Statutory Charges	

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
100	8	ADMINISTRATION	Applying for Trade license	15 Days, Cat B	35 /-	As stipulated	35/- + As stipulated
101	9		Building permissions	15 Days, Cat B	35/-	Nil	35/-
102	10		New Assessment request	15 Days,Cat B	35/-	Nil	35/-
103	11		Sub-Division request	15 Days, Cat B	35/-	Nil	35/-
104	12		Exemption request	15 Days,Cat B	35/-	Nil	35/-
105	13		Vacancy remission	15 Days, Cat B	35/-	Nil	35/-
106	14		NON AVAILABILITY BIRTH APPLICATION - CDMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy, Municipality-35/- + 50/- up to 4 copies beyond 4 copies
107	15		NON AVAILABILITY DEATH APPLICATION - CDMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy, Municipality-35/- + 50/- up to 4 copies beyond 4 copies
108	16		APPLICATION FOR FEE PAYMENT	Cat B, 30days	35/-	Nil	35/-
109	17		BUILDING PENALIZATION SCHEME	Cat B, 30days	100/-	Initial Amount: Rs. 10000/- (Minimum) Penalty Charges: Based on the	100/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
110	18		NEW WATER TAB CONNECTION (BPL)	Cat B, 30days	35/-	Nil	35/-
111	19		PROPERTY TAX - EXEMPTION REQUEST	Cat B, 30days	35/-	Nil	35/-
112	20		PROPERTY TAX - NEW ASSESSMENT REQUEST	Cat B, 30days	35/-	Nil	35/-
113	21		PROPERTY TAX - SUB-DIVISION REQUEST	Cat B, 30days	35/-	Nil	35/-
114	22		PROPERTY TAX - VACANCY REMISSION	Cat B, 30days	35/-	Nil	35/-
115	23		TRANSFER OF TITLE (EITHER SELLER OR BUYER APPLIED ONLY)	Cat B, 30days	35/-	Nil	35/-
116	24		TRANSFER OF TITLE (SELLER AND BUYER BOTH APPLIED)	Cat B, 30days	35/-	Nil	35/-
117	1		POLICE	Permission of Bandhobust	7 Days,Cat B	35/-	As Stipulated
118	2	ISSUANCE OF CERTIFICATES - POLICE		7 days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
119	3	MISSING / LOST DOCUMENTS / ARTICLES - POLICE		21 Days,Cat B	35/-	As Stipulated	35/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
120	4		FRESH LICENSES / RENEWAL - POLICE	7 Days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
121	1	CIVIL SUPPLIES	RATION CARD DATA CORRECTIONS	7 days, Cat B	35/-	Nil	35/-
122	2		Print ration card	15 Minutes, Cat A	15/-	Nil	15/-
123	3		FP Shop Renewal	15days, Cat B	35/-	500/- for 2 years	535/-
124	4		Conversion of White Card to Pink Card	30 Days, Cat B	35/-	Nil	35/-
125	5		Deletion of Member in Ration Card	30 Days, Cat B	35/-	Nil	35/-
126	6		Household Head Modifications	30 Days, Cat B	35/-	Nil	35/-
127	7		New Gas Connection Application	30 Days, Cat B	35/-	Nil	35/-
128	8		RATION CARD MODIFICATIONS (EPDS INTEGRATION)	30 Days, Cat B	35/-	Nil	35/-
129	9		Ration Card Transfer	30 Days, Cat B	35/-	Nil	35/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
130	10		Surrender of Ration Card	30 Days, Cat B	35/-(including courier charges)	Nil	35/-
131	11		Ration Card Member Addition	30 Days, Cat B	35/-	Nil	35/-
132	12		Ration Card Member Migration	30 Days, Cat B	35/-	Nil	35/-
133	13		Ration Card Missing Details in Databases	30 Days, Cat B	35/-	Nil	35/-
134	14		Issue of New Ration Card (Pink)	30 Days, Cat B	35/-	Nil	35/-
135	15		DEEPAM GAS CONNECTION	15 Days, Cat B	10/-	Nil	10/-
136	1		RTA	LL Slot Booking with Fee Payment	15 Min, Cat A	25/	Application fees is Rs. 30 (for each class of vehicle), Service charge is Rs. 30
137	2	DL Slot Booking with Fee Payment		15 Min, Cat A	25/	Application Fee - Rs. 40/- , Test Fee - Rs. 100/-, Smart Card Fee- Rs. 200/-, Service Charge - Rs. 150,	550/-
138	3	RC Abstract		15 Min, Cat A	25/-	65/-	90/-
139	4	DL Abstract		15 Min, Cat A	25/-	65/-	90/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
140	1	EDUCATION	Application for issue of Age Certificate	7 days, Cat B	35/-	80/-	115/-
141	2		Application for duplicate Memo of Marks	7 days, Cat B	35/-	80/-	115/-
142	3		Application for Re-Counting of Marks	30 days, Cat B	35/-	500/- per subject	35/- + 500/- per Subject
143	4		Application for Migration Certificate	7 days, Cat B	35/-	80/-	115/-
144	1	Industries and Commerce	Pavala Vaddi	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
145	2		Cleaner Production Measures	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
146	3		Skills Up gradation	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
147	4		ISO/BIS Certification	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
148	5		Power Cost Reimbursement	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
149	6		Sales Tax Reimbursement	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-



Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
150	7		Stamp Duty/Land Cost/Land Conversion Charges/Mortgage Duty	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
151	8		Investment Subsidy	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC-	35/- + 150/- (courier Charges)	Nil	185/-
152	1	ITC	25% Power Subsidy	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
153	2		Conversion to Industrial Power Tariff	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
154	3		100%/50% Stamp duty Refund	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
155	4		Recruitment Assistance	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
156	5		50% Exhibition Rental Refund	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
157	6		Tier II/III Location Anchor Company Incentive	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
158	7		Reimbursement of Patent filing cost	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
159	8		Declaration of IT Park Status	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
160	9		Reimbursement of Quality Certification expenditure	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
161	10		Specific Incentives for SC/ST/ Women Entrepreneurs	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
162	11		Allotment of land	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
163	12		ITC POLICY 14-20 SANCTION OF INCENTIVES APPLICATION	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
164	1	Labour	APPLICATION FOR INTEGRATED REGISTRATION OF ESTABLISHMENT UNDER LABOUR LAWS	Cat A, 15 Minutes	25/-		25/-
165	2		APPLICATION FOR REGISTRATION OF SHOP / ESTABLISHMENT	Cat A, 15 Minutes	25/-		25/-
166	3		APPLICATION FOR REGISTRATION/RENEWAL OF SHOP/ESTABLISHMENT	Cat A, 15Minutes	25/-		25/-
167	4		APPLICATION FOR RENEWAL OF REGISTRATION CERTIFICATE	Cat A, 15Minutes	25/-		25/-
168	5		REGISTRATION /RENEWAL OF CONTRACTORS LICENSE	Cat A, 15Minutes	25/-		25/-
169	6		REGISTRATION FOR UNORGANISED WORKER/TRANSPORT DRIVER	Cat A, 15Minutes	25/-	Nil	25/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
170	7		TRANSPORT DRIVER CLAIM SETTLEMENT	Cat B, 30 days	35/-	Nil	35/-
171	1	Mining and Geology	Reconnaissance permit	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
172	2		Prospecting License	270 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
173	3		Mining Lease	1 year, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
174	4		Granite Quarry Lease	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
175	5		Marble Quarry Lease	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
176	6		Other Quarry Lease	120 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
177	7		Mineral Dealer License	30 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
178	8		Annual Fee Payment for Lease	15 Minutes,Cat A	35/-	As Stipulated	35/- + Statutory Charges
179	9		Generate Transit Forms	15 Minutes,Cat A	Nil	Nil	Nil

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
180	10		Request for Mineral Permit	10 Days,Cat B	Nil	As Stipulated	Statutory Chatges
181	11		Update Dispatch Details	15 Minutes,Cat A	Nil	Nil	Nil
182	12		Update Production Dispatch	15 Minutes,Cat A	Nil	Nil	Nil
183	1		Crop Insurance	2 working days, Cat-B	20/-	Nil	20/-
184	2		Subsidized Seed Distribution	2 Working Days, Cat B	10/-	Depends Seed type and Quantity	10/-+statutory Charges
185	3		Farm mechanization	10days,Cat B	20/-	As Stipulated	20/- + Statutory Charges
186	4		Application Resubmission	3days,Cat B	35/-	depends on number of documents uploaded	35+statutory Charges
187	5		Manufacturing New	Cat B, 45 days	35/-	1000/- +document charges	35+statutory Charges
188	6		Manufacturing Addition of Fertilizers	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
189	7		Manufacturing Address Details Change	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
190	8		Manufacturing Chemist Details Change	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
191	9		Manufacturing name change	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
192	10		Manufacturing Duplicate	Cat B, 30 days	35/-	100/-+document charges	35+statutory Charges
193	11		Manufacturing Godown Deletion	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
194	12		Manufacturing Godown Inclusion	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
195	13		Manufacturing Renewal	Cat B, 30 days	35/-	1000/- +document charges	35+statutory Charges
196	14		Manufacturing Responsible Person Details Change	Cat B, 30 days	35/-	200/-+document charges	35+statutory Charges
197	15		Retail Dealer Change of Firm Name	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
198	16		Retail Dealer Form O inclusion	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
199	17		Retail Dealer Godown Deletion	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
200	18	Agriculture	Retail Dealer Godown Inclusion	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
201	19		Retail Dealer Inclusion of Imported Products	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
202	20		Retail Dealer Responsible Person Details Change	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
203	21		Retail Dealer Sale Point Address Change	Cat B, 30 days	35/-	30/-+document charges	35+statutory Charges
204	22		Retail Dealer Duplicate	Cat B, 30 days	35/-	25/-+document charges	35+statutory Charges
205	23		Retail Delear new	Cat B, 30 days	35/-	1250/-+document charges	35+statutory Charges
206	24		Retail Delear Renewal	Cat B, 30 days	35/-	1250/-+document charges	35+statutory Charges
207	25		Wholesale Dealer Change of Firm Name	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
208	26		Wholesale Dealer Duplicate	Cat B, 30 days	35/-	75/-+document charges	35+statutory Charges
209	27		Wholesale Dealer Form O inclusion	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
210	28		Wholesale Dealer Godown Deletion	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
211	29		Wholesale Dealer Godown Inclusion	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
212	30		Wholesale Dealer Inclusion of Imported Products	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
213	31		Wholesale Dealer New	Cat B, 30 days	35/-	2250/- +document charges	35+statutory Charges
214	32		Wholesale Dealer renewal	Cat B, 30 days	35/-	2250/- +document charges	35+statutory Charges
215	33		Wholesale Dealer Responsible Person Details Change	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
216	34		Wholesale Dealer Sale Point Address Change	Cat B, 30 days	35/-	150/-+document charges	35+statutory Charges
217	35		FARM MECHANIZATION (FY 2015-2016)	Cat B & 15-30 Days	20/-	Machine cost less than 10,000 -- 500/- Machine cost less than 100,000 -- 1000/-	35+statutory Charges
218	1			APPLICATION FOR TRANSPOSITION(FORM-8A)	Cat B, 30 Days	25/-	Nil
219	2	INCLUSION OF NAME IN THE ELECTORAL ROLLS (FORM-6)		Cat B, 30 Days	25/-	Nil	25/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
220	3	Election	APPLICATION FOR CHANGE OF DETAILS (FORM -8)	Cat B, 30 Days	25/-	Nil	25/-
221	4		EPIC CARD (PVC) - ISSUANCE OF VOTER ID	15 Minutes,cat A	10/-	Nil	10/-
222	5		APPLICATION FOR OBJECTION/ DELETION OF NAME IN THE ELECTORAL ROLL ( FORM -7)	Cat B, 30 Days	25/-	Nil	25/-
223	6		ISSUE OF EPIC CARD	Cat A, 15 Minutes	25/-	Nil	25/-
224	7		EPIC AADHAAR SEEDING APPLICATION	Cat A, 15 Minutes	25/-	Nil	25/-
225	1	Social Welfare Department	Application for Scholarship(Renewal)	Cat A, 15 Minutes	25/-	Nil	25/-
226	2		Premetriculation Scholarship Services	Cat A, 15 Minutes	25/-	Nil	25/-
227	3		Application for Scholarship(Fresh)	Cat A, 15 Minutes	25/-+Postal Charges*	Nil	25/-
228	1	Health Care Department	PERMISSION FOR SCANNING CENTER	30 days, Cat B	35/-	25,000/- for single center & 35,000 for multiple centers	35/- + Statutory Charges
229	2		FEE PAYMENT FOR RECRUITMENT OF ASST. PROFESSORS	Cat A & 15 Min	25/-	Nil	25/-



Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
230	1	School Education Department	School Registration	7 Days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
231	2		CORRECTION OF SSC CERTIFICATE	30 Days, Cat B	35/-	Nil	35/-
232	1	EPDCL	NAME CHANGE - EPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
233	2		NEW CONNECTION - 6A – STREET LIGHTS - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
234	3		NEW CONNECTION - 6B – PUBLIC WATER WORKS - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
235	4		NEW CONNECTION - GENERAL PURPOSE - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
236	5		NEW CONNECTION - RELIGIOUS PLACES (Temples, Church, Mosque, Govt. Schools etc.) - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
237	6		NEW CONNECTION COMMERCIAL - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
238	7		NEW CONNECTION COMMERCIAL-HOARDINGS-EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
239	8		NEW CONNECTION DOMESTIC - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
240	9		Load Change - EPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
241	10		CATEGORY CHANGE- EPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
242	1	Rural Development	REQUEST FOR AIDS & APPLIANCES	Cat A, 15 Minutes	25/-	Nil	25/-
243	2		REQUEST FOR SADAREM CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
244	3		NTR-BHAROSHA SSP PAYMENTS	-	-	-	-
245	4		SAND ORDER PLACEMENT	Cat A & 15 Min	25/-	Sand Unit Price Per Cum (in Rs): Based on the Stock Yard/Reach Point.	25/- + Statutory Charges
246	1		Amendment of Bye laws	Cat B, 30 days	35/-	1% of Registration Fee Subject to Minimum Rs. 50/-	35/- + Statutory Charges
247	2	DEPARTMENT OF CO-OPERATION	Co Operative Society Registration	Cat B, 30 days - APCS 60 days - MACS	35/-	Weaker Section - Rs. 500/- Urban banks - Rs. 25,000/- Housing - Rs. 20,000/- Credit Societies - Rs. 5,000/-	35/- + Statutory Charges
248	3		Conversion of Registered Cooperative Society to 1995 acts	Cat B, 45 days	35/-	Weaker Section - Rs. 500/- Urban banks - Rs. 25,000/- Housing - Rs. 20,000/- Credit Societies - Rs. 5,000/-	35/- + Statutory Charges
249	4		Issuance of Registration Certificate	Cat A, 15 Minutes	25/-	Weaker Section - Rs. 100/- Urban banks - Rs. 1,000/- Housing - Rs. 2,000/- Credit Societies - Rs. 1,000/-	25/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
250	5		Issue of Certified Copy of Bye Law	Cat A, 15Min	25/-	Weaker Section - Rs. 100/- Urban banks - Rs. 1,000/- Housing - Rs. 2,000/-	25/- + Statutory Charges
251	1	<b>Technical Education</b>	Application for Migration Certificate	Cat B, 3 Days(After 1984), 6Days (Before 1984)	35/-	600/-	635/-
252	2		Duplicate Marks Memo	Cat B, 3 Days	35/-	600/-	635/-
253	3		Genuineness of Certificate	Cat B, 7 Days	35/-	500/-	535/-
254	4		Interim Certificate	Cat B, 3 Days	35/-	600/-	635/-
255	1		<b>Minority Welfare</b>	Certified copy of Service Rendering Certificates for Cash Grants	Cat A, 15 Minutes	25/-	25/-
256	2	Certified copy of Proceedings regarding appointment of Management Committees		Cat A, 15 Minutes	25/-	25/-	50/-
257	3	Certified Copy of Muntakhabs, Registered u/s.36 of Waqf Act 1995		Cat A, 15 Minutes	25/-	25/-	50/-
258	4	Certified copy of Proceedings regarding Appointment of Muthawallies		Cat A, 15 Minutes	25/-	25/-	50/-
259	5	ISSUE OF MARRIAGE LICENSE TO PASTORS		Cat B, 30 Days	35/-	Nil	35/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
260	6		MINORITY STATUS CERTIFICATE	Cat B, 30 Days	35/-	School - 500/-, Colleges - 1000/-	Schools - 535/-, Colleges - 1035/-
261	1	Intermdiate Education	Duplicate Marks Memo	Cat B, 3 Days	35/-	50/-	85/-
262	2		Migration Certificate	Cat B, 3 Days	35/-	150/-	185/-
263	3		Recounting/Re-Verification of Marks	Cat B, 15 Days	35/-	Recounting - 600/- , Re-Verification - 100/-	Recounting - 635/-, Re-Verification - 135/-
264	4		RECOUNTING/RE-VERIFICATION OF MARKS(INTERMEDIATE EDUCATION)	Cat A, 45 Days	25/-	Nil	25/-
265	1		Aarogyasri	Aarogyasri employee health card	Cat B, 3 Days	35/-	Nil
266	1	Collegiate Education	Application for Admission into colleges	15 Min, Cat A	25/-	Nil	25/-
267	2		Transfer Certificate	5 days, Cat B	35/-	6/-	41/-
268	3		Conduct Certificate	3 Days, Cat B	35/-	1/-	36/-
269	4		Bonafied Certificate	4 Days, Cat B	35/-	1/-	36/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
270	1	Legal Metrology	ALTERATION IN REGISTRATION OF MANUFACTURER/PACKER	Cat B, 15 Days	35/-	100/-	135/-
271	2		APPEAL AGAINST THE ORDER OF INSPECTOR/ASST CONTROLLER/DEPUTY CONTROLLER	Cat B, 30 Days	35/-	200/-	235/-
272	3		APPEAL TO GOVT AGAINST ORDER OF CONTROLLER	Cat B, 30 Days	35/-	500/-	535/-
273	4		CONDUCT TEST OF FRESH SAMPLES	Cat B, 30 Days	35/-	2,500/-	2,535/-
274	5		APPLICATION FOR GRANT/RENEWAL OF DEALER LICENSE	Cat B, 30 Days	35/-	2,000/-	2,035/-
275	6		APPLICATION FOR GRANT/RENEWAL OF MANUFACTURING LICENSE	Cat B, 30 Days	35/-	10,000/-	10,035/-
276	7		APPLICATION FOR GRANT/RENEWAL OF REPAIRING LICENSE	Cat B, 30 Days	35/-	5,000/-	5,035/-
277	8		REGISTRATION AS MANUFACTURER/PACKER/IMPORTER	Cat B, 30 Days	35/-	500/-	535/-
278	9		Issue of Duplicate License	Cat B,30 Days	35/-	10,000/-	10,035/-
279	10		Duplicate Verification of License	Cat B,30 Days	35/-	10,000/-	10,035/-

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
280	11		Alteration of License	Cat B, 30 Days	35/-	10,000/-	10,035/-
281	12		ALTERATION IN MANUFACTURING LICENCE	Cat B, 60days	35/-	Nil	35/-
282	13		ALTERATION IN REPAIRING LICENCE	Cat B, 60days	35/-	Nil	35/-
283	14		SKILLED WORKER CERTIFICATE	Cat B, 60days	35/-	Nil	35/-
284	1	Endowment Department	SRI DURGA MALLESWARA SEVA TICKET BOOKING	Cat A, 15 Minutes	Rs. 5/-(Below 100), Rs. 25/-(Above 100)	As Stipulated	Rs. 5/-(Below 100), Rs. 25/-(Above 100)+ Statutory Charges
285	2		SRI VENKATESWARA SWAMY SEVA TICKET BOOKING	Cat A, 15 Minutes	Rs. 5/-(Below 100), Rs. 25/-(Above 100)	As Stipulated	Rs. 5/-(Below 100), Rs. 25/-(Above 100)+ Statutory Charges
286	3		SRI KALAHASTEESWARA SWAMY VARI DEVASTHANAM ROOM BOOKING	Cat A & 15 Min	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/-	Room Charges: Depends on the Type of Room.	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/- If the Room Charges are Above 100/- -- Rs. 25/- + Statutory Charges
287	4		SRI KALAHASTEESWARA SWAMY VARI DEVASTHANAM SEVA BOOKING, SRIKALAHASTI	Cat A & 15 Min	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/- (If the Seva Amount is Above 100/-)	Seva Charges: Depends on the type of Seva.	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/- (If the Seva Amount is More Than 100/-) + Statutory Charges
288	5		SRI VARAHA LAKSHMI NARASIMHA S.D.,SIMHACHALAM,VISAKHAPATNAM ROOM BOOKING	Cat A & 15 Min	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/-	Room Charges: Depends on the Type of Room.	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/- If the Room Charges are Above 100/- -- Rs. 25/- + Statutory Charges
289	6		SRI VARAHA LAKSHMI NARASIMHA S.D.,SIMHACHALAM,VISAKHAPATNAM	Cat A & 15 Min	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/- (If the Seva Amount is Above 100/-)	Seva Charges: Depends on the type of Seva.	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/- (If the Seva Amount is More Than 100/-) + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
290	7		SRI VEERA VENKATA SATYANARAYANA S.D.ANNAVARAM, E.GODAVARI DT	Cat A & 15 Min	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/-	Seva Charges: Depends on the type of Seva.	Rs 5/- (If the Seva Amount is Up to & below 100/-), Rs 25/- (If the Seva Amount is More Than 100/-) +
291	8		SRI VEERA VENKATA SATYANARAYANA SWAMY ROOM BOOKING	Cat A & 15 Min	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/-	Room Charges: Depends on the Type of Room.	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/- If the Room Charges are Above 100/- --
292	9		SRI VENKATESWARA SWAMY TEMPLE ROOM BOOKING (DWARAKA TIRUMALA, W.G)	Cat A & 15 Min	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/-	Room Charges: Depends on the Type of Room.	If the Room Charges are in between 1/- -- 99/- -- Rs. 5/- If the Room Charges are Above 100/- --
293	1	SPDCL	New Connection Domestic- SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
294	2		New Connection General Purpose- SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
295	3		Name Change-SPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
296	4		Load Change Application-SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
297	5		Category Change Application-SPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
298	6		New Connection-6A- Street lights - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
299	7		New Connection-6B-Public Water Works - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
300	8		Category Load Change - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
301	9		New Connection - Commercial - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
302	10		New Connection - Commercial Hoardings - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
303	11		New Connection Religious Places - SPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60	35/+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
304	1	<b>Factories</b>	Amendments in Horse Power/Man Power	Cat B, 7 Days	35/-	50/- + (33/- for local post, 46/- for non local post)	85/- + (33/- for local post, 46/- for non local post)
305	2		Annual Fee Payment	Cat A, 15 Minutes	25/-	Based on Annual Fee Amount	25/- + Statutory Charges
306	3		Annual Returns	Cat A, 15 Minutes	25/-	Nil	25/-
307	4		Change of Manager/ Occupier	Cat B, 7 Days	35/-	50/-, (33/- for local post, 46/- for non local post)	85/-, (33/- for local post, 46/- for non local post)
308	5		REVISED PLAN APPROVAL APPLICATION	Cat B & 30 Days	35/-	Based on the Horse Power & Nature of Enterprise.	35/- + Statutory Charges
309	1		ISSUE OF DIPLOMA CERTIFICATE	Cat A, 15 Minutes	25/-	5000/-	5025/-



Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
310	2	Directorate of Medical Education	ISSUE OF DUPLICATE MARKS MEMO	Cat B, 15 Days	35/-	1000/-	1035/-
311	3		ISSUE OF MARKS MEMO(I/II/III YR)	Cat A, 15 Minutes	25/-	Nil	25/-
312	4		MARKS MEMO FOR INTERNSHIP	Cat A, 15 Minutes	25/-	500/-	525/-
313	5		RECOUNTING /RE-VERIFICATION OF MARKS	Cat B, 30 Days	35/-	100/- per subject	35/- + Statutory Charges
314	1	Drug Control	GRANT OF LICENSE FOR RETAIL & WHOLESALE MEDICAL SHOPS	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
315	2		PROCESSING OF APPLICATIONS FOR CHANGES IN EXISTING LICENSES	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
316	3		RENEWAL OF LICENSES FOR RETAIL & WHOLESALE MEDICAL SHOPS	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
317	1	Fisheries	Compliance Form for License Application	Cat B, 60 Days	35/-	Nil	35/-
318	2		Final Registration of New Fresh Water Aquaculture Farm	Cat B, 30 Days	35/-	Nil	35/-
319	3		Provisional Application for Registration of new Fresh Water Aquaculture Farm	Cat B, 90 Days	35/-	200/- per acre	35/- + Statutory Charges

Total Count	Sl.No	Department	Service name	Service Level & Category	Service Charge	Statutory Charge	Total(Rs)
320	4		Renewal of License Application	Cat B, 60 Days	35/-	200/- per acre	35/- + Statutory Charges
321	5		EXISTING FRESH WATER AQUACULTURE FARM APPLICATION	Cat B, 28 Days	100/-	Service Charges: Rs.700/- (Per Acre)	100/- + Statutory Charges
322	1	<b>APMIP</b>	MIP FARMER REGISTRATION	Cat B, 45 Days	25/-	Document Handling Charges: Rs. 10/-	25/- + Statutory Charges
323	1	<b>CRDA</b>	AMARAVATI DONATIONS	Cat A, 15 Min	Nil	Nil	Nil
324	2		AMARAVATI LANDLESS POOR PENSION APPLICATION	Cat B, 10 Days	35/-	Nil	35/-
325	1	<b>SSLR</b>	F-LINE PETITIONS	Cat B, 30 Days	35/-	Nil	35/-
326	2		F.M.B COPY	Cat A, 15 Min	25/-	Nil	25/-
327	3		SUB DIVISION PATTA	Cat B, 30 Days	35/-	Nil	35/-
328	4		VILLAGE MAP COPY	Cat B, 15 Days	35/-	Nil	35/-
329	1	<b>WOMEN AND CHILD WELFARE</b>	ANGANWADI WORKERS RECRUITMENT SERVICE	Cat B	35/-	Nil	35/-